



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

SACHI A. HAMAI
Chief Executive Officer

September 6, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

23 September 6, 2016

LORI GLASGOW
EXECUTIVE OFFICER

Board of Supervisors
HILDA L. SOLIS
First District

MARK RIDLEY-THOMAS
Second District

SHEILA KUEHL
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**APPROVE LOCAL PLANNING COUNCIL CONTRACT FROM THE CALIFORNIA
DEPARTMENT OF EDUCATION AND ENDORSE 2016-17 MEMBERSHIP SLATE
OF THE CHILD CARE PLANNING COMMITTEE
(ALL DISTRICTS) (3-VOTES)**

SUBJECT

Approve the annual contract from the California Department of Education (CDE) for local planning councils, which supports the work of the Los Angeles County Child Care Planning Committee (Planning Committee) and the Policy Roundtable for Child Care and Development (Roundtable). Endorse the membership slate of the Planning Committee for Fiscal Year (FY) 2016-17. The slate has been approved by the Planning Committee and endorsed by the Los Angeles County Superintendent of Schools.

JOINT RECOMMENDATION WITH THE CHILD CARE PLANNING COMMITTEE THAT THE BOARD:

1. Approve and instruct the Chair to sign in blue ink three copies of the attached contract (Attachment A) with the CDE in the amount of \$190,669 for the period beginning July 1, 2016 through June 30, 2017. These funds will support ongoing local child care and development planning efforts of the Planning Committee and the Roundtable.
2. Adopt the attached Resolution (Attachment B) to authorize the Chief Executive Officer (CEO), or her designee to act as the agent for the County to execute the State and Federal Certifications regarding lobbying, debarment, suspension, and a drug-free workplace, as well as any amendments that may be deemed necessary to implement this contract.
3. Endorse the Planning Committee Membership Roster for FY 2016-17 as listed in the Certification Statement Regarding Composition of Local Planning Council (LPC)

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

Membership (Attachment C) and instruct the Chair to sign in blue ink three copies of the certification form.

4. Authorize the Planning Committee, with staff support from the Office of Child Care (OCC) within the Service Integration Branch of the CEO, to implement the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Acceptance of this contract will support the ongoing implementation of local child care and development planning activities mandated in the California Education Code, Sections 8499-8499.7. These Sections of the Education Code mandate that local planning councils provide a forum for the identification of local priorities for child care and development services and the development of policies to meet these needs.

In addition, the Education Code requires that the County Superintendent of Schools and the Board of Supervisors (Board) appoint the Planning Committee members from the following five categories, each accounting for 20 percent of the total membership. The categories are:

1. Persons who are currently using child care and development services or have used the services in the past 36 months;
2. Representatives of licensed family child care homes, licensed child care and development centers, and license-exempt child care providers;
3. Public agency representatives;
4. Community representatives with agencies or businesses that provide private funding for child care services or who advocate for child care services through participation in civic or community-based agencies, but are not providers or CDE-contracted agency representatives; and
5. Discretionary appointees.

The membership roster includes a nominee or placeholder from each Board office; meets the requirements of the Education Code; has been approved by the Planning Committee and endorsed by the County Superintendent of Schools. The proposed membership of the Planning Committee represents the ethnic, programmatic, and geographic diversity of the County of Los Angeles. Proposed members are individuals with expertise in a variety of fields, which can contribute to the ongoing efforts to improve the availability and quality of child care and development services in Los Angeles County.

In summary, formal approval of the Planning Committee contract and membership slate are required by the Board to comply with the Education Code pertaining to adoption of the membership and to secure funding to support the ongoing work of the Planning Committee.

Implementation of Strategic Plan Goals

The Planning Committee contributes to the County's efforts to achieve Strategic Plan Goal 2: Community Support and Responsiveness and Goal 3: Integrated Services Delivery by working to increase access to quality child care and development programs and promoting meaningful partnerships with ancillary community-based services that meet the needs of children and families. Furthermore, this work specifically addresses the needs of children and families involved with the child welfare system and families experiencing homelessness. High quality child care and development services can mitigate the impact of abuse and neglect, respond to the effects of trauma, and foster the optimal development of children while supporting economic self-sufficiency of their families and the vitality of their communities.

FISCAL IMPACT/FINANCING

Approval of this CDE contract will provide \$190,669 to fund the operations of the Planning Committee, including salaries and employee benefits for staff in the OCC, data collection and analysis, equipment, document development, printing and distribution, and travel and training. Planning Committee members serve as uncompensated volunteers.

This contract has a maximum reimbursable amount of \$190,669 and includes a Maintenance of Effort requirement (net County cost) of \$64,000. Funding is included in the CEO FY 2016-17 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Planning Committee has been operating under contract with CDE since 1995. The Education Code defines a number of specific tasks for local planning councils to address, including:

- Operate within the parameters of the Education Code, including the appointment of members by the Board and the County Superintendent of Schools.
 - The Planning Committee began recruiting new members in March, 2016. Applications were distributed to all school districts within the County, individuals on the Planning Committee's contact lists, attendees at monthly Planning Committee meetings, and through outreach efforts of individual members. In addition, the application for membership was posted on the OCC website.
 - The membership roster reflects the Planning Committee's efforts to arrive at a body that represents the geographic, programmatic, ethnic, and cultural diversity of the County, while also complying with the mandates of the Education Code. The membership includes individuals nominated by members of the Board and representatives of the County Superintendent of Schools, as well as, representatives from the Los Angeles County Departments of Public Social Services and Public Health.

- Conduct a Countywide child care needs assessment at least once every five years.
 - The Planning Committee completed its most recent Countywide child care needs assessment in 2013.
 - Data from that needs assessment informed the Planning Committee's Strategic Plan for 2013-18, which was adopted by the Los Angeles County Superintendent of Schools and the Board in June, 2013. This Strategic Plan guided the Planning Committee's work during FY 2015-16.
 - The Planning Committee has launched its work on the next iteration of the needs assessment and has targeted completion of its work by early 2017.

In addition to the mandated activities in 2015-16, the Planning Committee:

- Coordinated the voluntary, temporary transfer of over \$1.4M in child care subsidy funds to ensure that funding was retained to provide much needed subsidized child care and development services to low-income children;
- Conducted, in conjunction with the Roundtable, analyses of State legislation and budget proposals having major impact on the field of child care and development. Specifically, the Roundtable weighed in on, and participated in, advocacy efforts to create a bridge fund in the state budget beginning with FY 2016-17 to ensure young children in foster care have access to child care and development services. Unfortunately, the item was not included in the budget agreement approved by the State legislature;
- Provided representation to the Quality Rating and Improvement System (QRIS) Architects convened by First 5 LA to serve as an advisory to the planning, design and implementation of a unified, countywide QRIS; and
- Updated the LPC Local Funding Priorities reflecting the need for subsidized child care and development services throughout the County, which were approved by the Board of Supervisors on May 10, 2016.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The mission of the Planning Committee is to engage parents, child care providers, allied organizations, the community, and public agencies in collaborative planning efforts to improve the overall child care and development infrastructure of Los Angeles County, including the quality, continuity, affordability, and accessibility of child development services for all families.

To advance its mission in the coming year, the Planning Committee will:

- Contribute to ongoing planning and design of a countywide QRIS while continuing to lend on-the-ground expertise to the implementation of the QRIS California State Preschool Program (CSPP) Block Grant and Infant/Toddler Block Grant;
- Support implementation of Cycle 18 of the AB 212 - Investing in Early Educators Stipend Program;
- Support implementation of the California Transitional Kindergarten Stipend Incentive Program targeted to Transitional Kindergarten teachers and CSPP early educators;
- Work with a variety of local partners to continue to facilitate the expansion of child care and development services;
- Conduct a countywide comprehensive needs assessment for release in early 2017; and
- Continue implementation of the Strategic Plan for Child Care and Development for the County of Los Angeles (2013-2018).

The OCC oversees implementation of the Planning Committee and its projects – the Investing in Early Educators Stipend Program and the California Transitional Kindergarten Stipend Incentive Program. In addition, the OCC is a partner with the Los Angeles Office of Education (LACOE), LAUP, and the Child Care Alliance of Los Angeles in implementing the QRIS-CSPP and Infant/Toddler Block Grants.

CONCLUSION

Upon approval by the Board, the following documents will require the Chair's signatures in blue ink:

- Attachment A - includes three original copies of one complete contract, each requiring an original signature by the Chair,
- Attachment B - is a Resolution Form that is to be completed and signed by the Executive Officer of the Board and the Certification (CCA-307) and Federal Certifications (CO.8) for signature by the Chief Executive Officer: and
- Attachment C - includes one complete and two additional signature pages of the Certification Statements Regarding Composition of the LPC Membership, each requires an original signature by the Chair.

The Honorable Board of Supervisors
September 6, 2016
Page 6

Two completely signed original documents should be returned to:

Chief Executive Office, Service Integration Branch
Office of Child Care
222 South Hill Street, 5th Floor
Los Angeles, CA 90012

The OCC will forward the signed documents to the CDE, as required.

Respectfully submitted,



SACHI A. HAMAI
Chief Executive Officer



SARAH M. SORIANO
Chair, Child Care Planning Committee

SAH:JJ:FD
HK:MPS:km

Attachments (3)

c: Executive Office, Board of Supervisors
County Counsel

Attachment A

**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

F.Y. 16 - 17

DATE: July 01, 2016

CONTRACT NUMBER: CLPC-6019

PROGRAM TYPE: LOCAL PLANNING
COUNCIL

PROJECT NUMBER: 19-2419-00-6

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**CONTRACTOR'S NAME:** LOS ANGELES COUNTY BOARD OF SUPERVISORS

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to use the funds identified below for support pertaining to Local Child Care Planning Council priorities and activities as they relate to child care; to comply with the GENERAL TERMS AND CONDITIONS (GTC-610)*; and the LOCAL CHILD CARE PLANNING AND DEVELOPMENT COUNCIL PROGRAM REQUIREMENTS*, which are by this reference made a part of this Agreement. Where the GTC-610 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

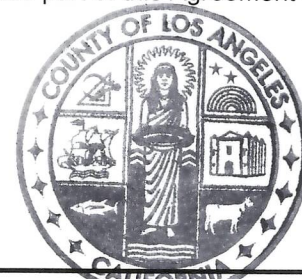
Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 1, 2016 through June 30, 2017. Cash and/or in-kind services must be provided by meeting the Match Requirement amount identified below. The Maximum Reimbursable Amount (MRA) payable pursuant to this Agreement shall not exceed \$254,669.00.

SERVICE REQUIREMENTS: Match Requirement \$64,000.00

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at <http://cde.ca.gov/fg/aa/cd/ftc2016.asp>



APPROVED AS TO FORM:

By Deputy**STATE OF CALIFORNIA**

BY (AUTHORIZED SIGNATURE)

PRINTED NAME OF PERSON SIGNING

Sueshil Chandra, Manager

TITLE
Contracts, Purchasing and Conference Services**CONTRACTOR**

BY (AUTHORIZED SIGNATURE)

PRINTED NAME AND TITLE OF PERSON SIGNING

Supervisor Hilda L. Solis, Chair

ADDRESS
500 W. Temple Street, Los Angeles, CA 90012AMOUNT ENCUMBERED BY THIS
DOCUMENT

\$ 190,669

PRIOR AMOUNT ENCUMBERED FOR
THIS CONTRACT

\$ 0

TOTAL AMOUNT ENCUMBERED TO
DATE

\$ 190,669

PROGRAM/CATEGORY (CODE AND TITLE)

Child Development Programs

(OPTIONAL USE)

See Attached

ITEM

See Attached

CHAPTER

STATUTE

FISCAL YEAR

OBJECT OF EXPENDITURE (CODE AND TITLE)

702

FUND TITLE

Department of General Services
use only

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

T.B.A. NO.

B.R. NO.

SIGNATURE OF ACCOUNTING OFFICER

See Attached


DATE SEP 29 2016

CONTRACTOR'S NAME: LOS ANGELES COUNTY BOARD OF SUPERVISORS

CONTRACT NUMBER: CLPC-6019

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 188,779	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 FC# 93.575 PC# 000326 13946-2419			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 188,779	ITEM 30.10.020.920 6100-194-0890	CHAPTER B/A	STATUTE 2016	FISCAL YEAR 2016-2017
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5055 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,890	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 24771-2419			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,890	ITEM 30.10.020.920 6100-194-001	CHAPTER B/A	STATUTE 2016	FISCAL YEAR 2016-2017
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6045 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER 	DATE SEP 29 2016	

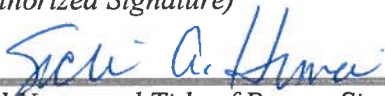
Attachment B

By Lachelle Smithman, Deputy

CCC-307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> County of Los Angeles		<i>Federal ID Number</i> 95-60000927
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Sachi A. Hamai, Chief Executive Officer		
<i>Date Executed</i>	<i>Executed in the County of</i> Los Angeles	

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments

under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov,

and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for

preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CO-8 (REV. 5/07)

FEDERAL CERTIFICATIONS

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,

to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

222 South Hill Street, 5th Floor

Los Angeles, California 90012

Check ☐ if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and

b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in-patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT (CONTRACTOR)	County of Los Angeles	CONTRACT #	CLPC-6019
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE			
Sachi A. Hamai, Chief Executive Officer			
SIGNATURE		DATE	
Sachi A. Hamai			

Attachment C

CERTIFICATION STATEMENT
REGARDING COMPOSITION OF LPC MEMBERSHIP

Return to:

California Department of Education
Child Development Division
Local Planning Council Consultant
1430 N. Street, Suite 3410
Sacramento, CA 95814

Due Date:

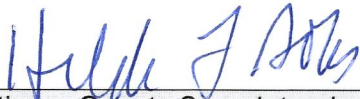
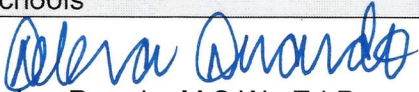
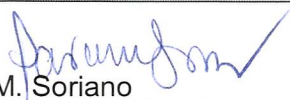
Annually on January 20

Please complete all information requested below:

County Name: Los Angeles		County Coordinator Name and Telephone Number: Michele P. Sartell 213.974.5187
Membership Categories		
20% Consumers (Defined as a parent or person who receives, or who has received within the past 36 months, child care services.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Alejandra Berrio	1401 South Grand Avenue Los Angeles, CA 90015	September 2015- August 2018
Mona Franco	13150 Maxella Avenue Marina Del Rey, CA 90292	September 2016 – August 2019
Tara Henriquez	573 Elizabeth Street Pasadena, CA 91104	September 2016 – August 2019
Andrea Joseph	2701 North Main Street Los Angeles, CA 90031	September 2016 – August 2019
Karla Pleitéz Howell	1910 W. Sunset Blvd, Suite 500 Los Angeles, California 90026	September 2016 – August 2019
Daniel Polanco	12317 Menlo Avenue Hawthorne, CA 90250	September 2016 – August 2019
Nellie Ríos-Parra	10319 Firmona Avenue Lennox, CA 90304	September 2015- August 2018
Roselle Schafer	501 Atlantic Avenue Long Beach, CA 90802	September 2016 – August 2019
Carolyn Wong	231 East Third St., Suite G106 Los Angeles, CA	September 2016 – August 2019
Vacant		
20% Child Care Providers (Defined as a person who provides child care services or represents persons who provide child care services.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Sandy Dingman Dingman Family Child Care	8400 Winsford Avenue Los Angeles, CA 90045	September 2016 – August 2019
Diane Esquer Esquer Family Child Care/LAUP	1259 South Kern Avenue Los Angeles, CA 90002	September 2015- August 2018
Lindsey Evans Un Mundo de Amigos Preschool	1480 Long Beach Boulevard Long Beach, CA 90813	September 2015- August 2018
La Tanga Gail Hardy LA Trade-Tech Community College	400 West Washington Blvd. Los Angeles, CA 90015	September 2016 – August 2019
Valerie Marquez Redondo Beach USD/Edison Ctr	23818 Gulf Avenue Carson, CA 90745	September 2016 – August 2019
Pat Mendoza Lawndale Elementary School Dist.	4161 West 147 th Street Lawndale, CA 90260	September 2014 – August 2017

Ricardo Rivera Baldwin Park Unified School District	3699 North Holly Avenue Baldwin Park, CA 91706	September 2015- August 2018
Reiko Sakuma ABC 123 Long Beach Learning Ctr	909 Pine Avenue Long Beach, CA 90813	September 2015- August 2018
Andrea Sulsona YMCA of Greater Long Beach	3605 Long Beach Boulevard Long Beach, CA 90807	September 2014 – August 2017
Rhonda-Marie Tuivai Kidz R Me Preschool (FCC)	519 Blossom Lane Redondo Beach, CA 90278	September 2015- August 2018
20% Public Agency Representative (Defined as a person who represents a city, county or local education agency.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Demitra Adams LAC DPH/Nurse Family Partnership	600 S. Commonwealth Ave., 800 Los Angeles, CA 90005	September 2015- August 2018
Alicia Fernandez LACOE Head Start	10100 Pioneer Boulevard Santa Fe Springs, CA 90670	September 2016 – August 2019
Teresa Figueras Hacienda-La Puente USD	455 North Glendora Avenue La Puente, CA 91744	September 2016 – August 2019
Nora Garcia-Rosales LAC Dept. of Public Social Services	12820 Crossroads Parkway S. City of Industry, CA 91746	September 2014 – August 2017
Micha Mims City of LA Recreation and Parks	841 W. Martin Luther King Jr. Blvd. Los Angeles, CA 90037	September 2015- August 2018
Daniel Orosco LACOE Early Learning Support Unit	9300 Imperial Highway Downey, CA 90242	September 2015- August 2018
Laurel Parker Norwalk-La Mirada USD	14616 Dinard Avenue Norwalk, CA 90650	September 2013 – August 2016
Mariana Sanchez Monrovia Unified School District	1000 South Canyon Boulevard Monrovia, CA 91016	September 2016 – August 2019
Janet Scully LAC Department of Public Health	600 South Commonwealth Ave. Los Angeles, CA 90005	September 2016 – August 2019
Jenny Trickey Santa Monica Community College	1900 Pico Boulevard Santa Monica, CA 90405	September 2016 – August 2019
20% Community Representative (Defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider or CDE funded agency representative.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Edilma Cavazos WestEd: PITC PQ	843 Morada Place Altadena, CA 91001	September 2015- August 2018
Bernadette Chase Harbor Interfaith Services	670 West 9 th Street San Pedro, CA 90731	September 2015- August 2018
Debra Colman Families In Schools	1545 Wilshire Boulevard Los Angeles, CA 90017	September 2014 – August 2017
Aolelani Lutu Simmal Expressions	19409 Wadley Avenue Carson, CA 90746	September 2015- August 2018
Ritu Mahajan Public Counsel	610 South Ardmore Avenue Los Angeles, CA 90005	September 2016 – August 2019
Cyndi McAuley Therapeutic Living Ctrs for the Blind	7915 Lindley Avenue Reseda, CA 91335	September 2016 – August 2019
Melissa Noriega SEIU Local 99	2724 West 8 th Street Los Angeles, CA 90005	September 2014 – August 2017
Joyce Robinson Low Income Investment Fund	600 Wilshire Boulevard Los Angeles, CA 90017	September 2014 – August 2017
Ancelma Sanchez SCAEYC	315 West 9 th Street Los Angeles, CA 90015	September 2016 – August 2019
Truyen Tran Jumpstart	1625 West Olympic Boulevard Los Angeles, CA 90015	September 2016 – August 2019

20% Discretionary Appointees (Appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Kelly O'Connell 1 st Supervisorial District Rep	13100 Brooks Drive, Suite 200 Baldwin Park, CA 91706	September 2015- August 2018
Vacant 2 nd Supervisorial District Rep		
Julie Taren 3 rd Supervisorial District Rep	7275 Franklin Ave, 311 Los Angeles, CA 90046	September 2016-August 2019
Sarah Soriano 4 th Supervisorial District Rep	501 Atlantic Avenue Long Beach, CA 90802	September 2015- August 2018
Dianne Philibosian 5 th Supervisorial District Rep	18111 Nordhoff Street Northridge, CA 91330	September 2015- August 2018
Tonya Burns Children Today	2951 Long Beach Boulevard Long Beach, CA 90806	September 2016 – August 2019
Sally Durbin Teaching at the Beginning, Inc.	14325 Millbrook Drive Sherman Oaks, CA 91423	September 2016 – August 2019
Kathy Schreiner ECE Workforce Advocate	13530 Leadwell Street Van Nuys, CA 91405	September 2014 – August 2017
Michael Shannon Education & Health Consultant	24413 Neece Avenue Torrance, CA 90505	September 2015- August 2018
Fiona Stewart Child Care Alliance of Los Angeles	815 Colorado Boulevard Los Angeles, CA 90041	September 2015- August 2018

Authorized Signatures		
<p>We hereby verify as the authorized representatives of the county board of supervisors (CBS), the county superintendent of schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson that as of <u>September 6, 2016</u>, the above identified individuals meet the council representation categories as mandated in AB 1542 (Chapter 270, Statutes 1997; California <i>Education Code</i> Section 8499.3). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.</p>		
Authorized Representative - County Board of Supervisors	Telephone Number	Date
Hilda L. Solis, Chair 	(213) 974-4111	9/12/16
Authorized Representative - County Superintendent of Schools	Telephone Number	Date
Debra Duardo, M.S.W., Ed.D. 	(562) 922-6127	6/13/16
Local Child Care Planning Council Chairperson	Telephone Number	Date
Sarah M. Soriano 	(562) 437-8991 x13	6/1/16